



CENTRAL BANK OF SOLOMON ISLANDS

APPLICANT INFORMATION PACKAGE

POSITION TITLE:	Information Security Analyst
REFERENCE NO.:	6/2025
DEPARTMENT:	Information and Communication Technology Department
UNIT:	
REPORTS TO:	Senior Information Security Officer
LEVEL:	17
BASE SALARY RANGE:	\$SBD146,102.93 - \$SBD 171,512.14
ESSENTIAL QUALIFICATION:	<ul style="list-style-type: none">• A degree in Computer Science, Cybersecurity, Information Security, or a related field.
ESSENTIAL EXPERIENCE:	<ul style="list-style-type: none">• 5 years experiences in information security role or related roles.• Some experience with security monitoring tools, SIEM solution and vulnerability management tool such as Tenable and experience in incident detection and response, risk management and threat analysis.• Exposure to advanced ITIL processes, broad understanding and knowledge of international standards like NIST framework, ISO, CIS, and cyber security recognized standards⁷
ESSENTIAL PERSONAL/BEHAVIOURAL ATTRIBUTES:	<ul style="list-style-type: none">• Honesty and Integrity• Achieving Excellence• Quality Focus• Collaboration and Communication• Analytical Thinking and Problem Solving• Dependability and Reliability• Risk Management• Digital/data orientation
ESSENTIAL TECHNICAL COMPETENCIES	<ul style="list-style-type: none">• Certification in Cyber/ Information Security.• In-depth knowledge of Cyber Security and Information Security,• Microsoft Windows Server and operating system and good understanding of Cloud technology and mobile technology

JOB DESCRIPTION

JOB SCOPE AND PURPOSE

The Information Security Analyst exists to protect CBSI's computer systems and networks by implementing security measures to prevent cyber-attacks, breaches, and other security threats. The position holder will continuously monitor systems for vulnerabilities, conduct security assessments, risk assessment and ensure compliance with security policies and regulations.

MAIN RESPONSIBILITIES

- Perform in-depth analysis from multiple sources including SIEM, Vulnerability Management, Firewall to ensure effectiveness of the existing security measures by assessing the report or data extracting from the vulnerability management software.
- Collect, analyses, investigate and disseminate information on Banks assets such as systems, data, servers, networking devices to ensure early detection of any threats to the Bank by evaluating the effectiveness of existing security measures.
- Identify the Banks security controls in order to assess their effectiveness, risk exposures by developing remediation plans.
- Monitor and track the Cyber threats and updates to ensure early detection and mitigation by extracting data from vulnerability management software and researching new solutions for cyber threat mitigation.
- Collaborate with other business functions within the Bank to prevent potential cyber threats by implementing the cyber and IT security measures and controls.
- Develop and implement Data Loss protection procedures and practices to ensure sensitive information are not leaked, lost, or misused, both accidentally and maliciously by monitoring the comprehensive incident response plan.
- Evaluate the Banks system security configurations and perform testing to ensure strong and secure systems by using appropriate tools and techniques, including vulnerability scanning, penetration testing, and security audits.
- Evaluate and monitor the Banks Information Security or Cybersecurity policies to ensure compliance by all internal stakeholders by conducting training and staff information session.

HOW TO APPLY

To apply for the position, you will need to submit the following:

- (1) An introductory cover letter;
- (2) A completed CBSI Recruitment Application Form (available on CBSI website or contact apeter@cbsi.com.sb to obtain a copy;
- (3) A current Resume or Curriculum Vitae;
- (4) Two Reference Letters, one of whom must be a former/current employer and/or your lecturer;
- (5) Certified copies of academic qualifications and transcripts.

Incomplete Applications will **not be** considered.

All applications are to be addressed to:

The Secretary
Central Bank of Solomon Islands
P O Box 634
Honiara
Solomon Islands

Attention: Vacancy No. 7/2025

Application in sealed envelopes can be hand-delivered or posted by mail. Alternatively applications can be submitted by email to: apeter@cbsi.com.sb copied to recruitment@cbsi.com.sb

CLOSING DATE FOR ALL APPLICATIONS – 16th May 2025.

We thank all applicants for their interest, however only those candidates selected for interviews will be contacted.

For further enquiries, please visit the CBSI website at <http://www.cbsi.com.sb> or contact the Human Resource Office on telephone 21791 ext.1412 or email: apeter@cbsi.com.sb copy: jaiapu@cbsi.com.sb